

# GREGORIO T. LLUCH MEMORIAL HOSPITAL

Gregorio T. Lluch Memorial Hospital, Quezon Ave. Ext., Pala-o, Iligan City  
 Tel.: (063) 221-2536 email : [gtmlh@ymail.com](mailto:gtmlh@ymail.com)

**Frontline Service : ASSIST AND ASSESS AVAILMENT OF PATIENT'S LABORATORY DISCOUNTS**

**Schedule of Availability of Service : Monday – Friday, 24/7 (24 hours open)**

**Who May Avail of the Service : In-Patient & Out-Patient**

**What are the requirements : Doctor's Prescription/s**

**Duration : 21 minutes**

## How To Avail of the Service :

Step	Applicant/Client	Service Provider	Duration of Activity Under Normal Circumstances	Person-in-Charge	Fees	Form
1	Client present the laboratory procedures prescription and express the intention to avail discount.	Receive laboratory procedure prescription. Interview & assess the client.	3 mins.	Social Worker		
2	Receive the prescription with laboratory discount note.	Signed the prescription for laboratory discounts.	1 min.	Social Worker		
3	Proceed to the cashier to pay laboratory procedure & avail the discount. Claim the official receipt.	Require client to present proof of payment after availing the discount.	15 mins.	Cashier	Applicable fees	Official Receipt
4	Present the proof of payment to the MSWO.	Receive and record the payment made, specifying the amount of the discount availed by the client.	2 mins.	Social Worker		
<b>END OF TRANSACTION</b>						