

CITY MAYOR'S OFFICE

Room 205, 2nd Floor, Main Building, City Hall, Iligan City

Tel.: (063) 221-9516 / 2211-9060 (Fax), email : iligancityinformation@gmail.com

Frontline Service : GRANTING OF TEMPORARY ELECTRICAL PERMIT

Schedule of Availability of Service : 8:00AM-5:00 PM Daily (No noon break) excluding Saturdays, Sundays and Holidays.
On Mondays provision of services starts after flag raising

Who May Avail of the Service :

- 1) Indigents who need temporary electrical connection at their residences
- 2) Indigents not covered by Iligan City Resettlement Projects

What are the requirements :

- 1) Filled up forms
- 2) Certificate of Indigency from applicant's barangay
- 3) Photo copies of Land Title & Tax Declaration

Duration : 9 minutes



How to avail of the service:

Step	Applicant/Client	Service Provider	Duration of Activity	Person In Charge	Fees	Form
1	Present Certificate of Indigency and Tax Declaration.	Require Certificate of Indigency and Tax Declaration from the applicant.	2 mins.	Carina Winona Congmon		Temporary Electrical Permit Certificate of Indigency/ Tax Declaration

How to avail the service -

GRANTING OF TEMPORARY ELECTRICAL PERMIT

Step	Applicant/Client	Service Provider	Duration of Activity	Person In Charge	Fees	Form
2	Submit requirement as required	Issue list of requirements & forms to be filled-up and complied. Instruct applicant how to fill-up the forms.	7mins.	Carina Winona Congmon Carina Winona Congmon		Permit for Temporary Service Connection Consent & Authority Affidavit of Undertaking Temporary Electrical Plan
3	Pay the Temporary Electrical Permit Fee at the cashier.	Inform client to pay to the cashier of the Temporary Electrical Permit Fee for processing the request.		Cashier	Php280.00	Official Receipt
END OF TRANSACTION						