

CITY HEALTH OFFICE

City Health Office, Aguinaldo Street, Iligan City, 9200

Tel.: (063) 221-7646 / 221-4824 email : cho_iligan@yahoo.com

Frontline Service : ISSUANCE OF HEALTH CERTIFICATE FOR FOOD HANDLERS

Schedule of Availability of Service: 8:00AM-5:00 PM Daily (No noon break) excluding Saturdays, Sundays and Holidays.
On Mondays provision of services starts after flag raising

Who May Avail of the Service : Anybody at least 18 years old

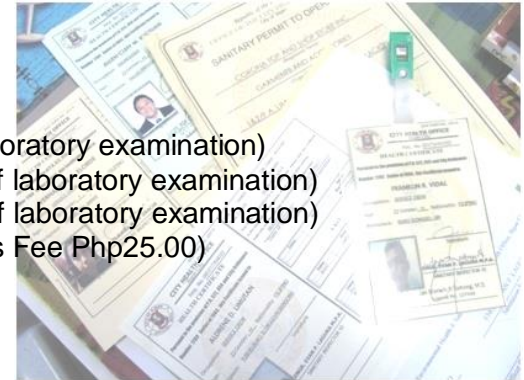
What are the requirements :

1. Laboratory result of Stool (not more than two (2) months from the date of laboratory examination)
2. Laboratory result of Urinalysis (not more than two (2) months from the date of laboratory examination)
3. Laboratory result of Chest X-ray (not more than one (1) year from the date of laboratory examination)
4. Official Receipt (Health Certification Fee Php75.00 and Food Handlers Class Fee Php25.00)

Duration : 3 hrs 40 minutes

How To Avail of the Service :

Step	Applicant/Client	Service Provider	Duration of Activity Under Normal Circumstances	Person-in-Charge	Fees	Form
1	Inquire necessary requirements to secure Health Certificates.	Provide and explain the checklist of requirements including the schedule of Food Handler's/Water Sanitation Class if applicable.	2 mins.	Sanitation Inspector on Duty		
2	Present complete laboratory results and Official Receipts of medical certificate and food handler's fees/water sanitation fees. Proceed to CHO-DOTS Section for evaluations or treatment if necessary. Comply the required repeat laboratory test (if applicable).	Evaluate complete laboratory results together with the Official Receipts. If X-ray laboratory result is not normal refer to CHO-DOTS Section for evaluation. If stool and urine laboratory results are not normal refer to physician for assessment.	2 mins.	Sanitation Inspector on Duty DOTS Nurse on Duty Physician on Duty	Php75.00 Medical Certificate Fee Php25.00 Food Handlers/ Water Sanitation Class Fee	Health Card EHS Form 102- A Official Receipt



How to avail the service -

ISSUANCE OF HEALTH CERTIFICATE FOR FOOD HANDLERS

Step	Applicant/Client	Service Provider	Duration of Activity Under Normal Circumstances	Person-in-Charge	Fees	Form
3	Present recent test results, if repeat laboratory test is required, and official receipts of medical certificate and food handlers/water sanitation class fee.	Receive recent laboratory results and official receipts. Advise to attend food handlers/ water sanitation class.	1 min.	Sanitation Inspector on Duty		
5	Attend the Food Handler's Class for owner and employees of food establishments or Water Sanitation Class for owner and employees of Water Refilling Stations.	Conduct Food Handler or Water Sanitation Class, as applicable. While the client is attending the Class, prepare Certificate of Attendance (CA) and facilitate the signing of concerned employee/s and physician in the certificate.	3 hrs. & 30 mins 5mins.	Sanitation Inspector on Duty Physician on Duty		Certificate of Attendance
4	Receive the Certificate of Attendance (valid for 2 years) and Health Certificate. Affix signature in the logbook as proof of receipt.	Issue Certificate of Attendance and Health Certificate. Require client to affix signature in the logbook as proof of receipt.	1 min.	Sanitation Inspector on Duty		
END OF TRANSACTION						

