

CITY ENGINEER'S OFFICE

Seminary Road, Brgy. Del Carmen, Iligan City, 9200
 Tel.: (063) 221-4645 / 221-4638 email : ceo_iligan@yahoo.com

Frontline service : **APPROVAL OF BUILDING PERMIT**

Schedule of Availability of Service : 8:00AM-5:00 PM Daily (No noon break) excluding Saturdays, Sundays and Holidays.
 On Mondays provision of services starts after flag raising

Who may Avail of the Service : Those who will apply for a Building Permit

What are the Requirements :
 1. Approved clearance from Land Use and Zoning
 2. Fire Safety Evaluation clearance

Duration : 2 hours

How to Avail of the Service :

STEP	APPLICANT/CLIENT	SERVICES PROVIDER	DURATION OF ACTIVITY UNDER NORMAL CIRCUMSTANCES	PERSON IN CHARGE	FEES	FORM/S
1	Returned the Building Permit application with corrected deficiencies and complete requirements	Received the returned Building Permit application with Fire Safety Evaluation clearance and Land use and zoning clearance	30 mins.	Engineering Assistant		
		Final evaluation of Building plans, documents submitted and recommend for approval	30 mins.	OIC-Division Head		
		Approved	30 mins.	Building Official		
		Release	30 mins.	Building Inspector		
END OF TRANSACTION						