

# ECONOMIC ENTERPRISE DEVELOPMENT AND MANAGEMENT OFFICE

IBJT-Northbound, Tambo Tibanga, Iligan City / IBJT-Southbound, Camague, Iligan City

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**Frontline Service : ISSUANCE OF TRIP TICKETS AT IBJT NORTH AND SOUTH**

**Schedule of Availability of Service :** 8:00AM-5:00 PM Daily (No noon break) excluding Saturdays, Sundays and Holidays.  
On Mondays provision of services starts after flag raising

**Who May Avail of the Service :** General Public

**What are the requirements :**  
1. Business Permit  
2. Trip controller record

**Duration : 6 Minutes**



## How To Avail The Service :

Step	Applicant/Client	Service Provider	Duration of Activity Under Normal Circumstances	Person in Charge	Fees	Form
1	Proceed to trip controller booth or area	Verify record of existing Vehicle plate number registered.	2 minutes	Trip Controller	-	-
2	Receive assessment	Assess appropriate terminal fees	1 minute	Trip controller	-	Assessment Form-
3	Pay the terminal Fee to the cashier	Accept the payment and issue official receipt that serve as trip ticket	2 Minutes	Cashier	Big Bus – P50 Small Bus – P35 Armak– P 20 Van – P20 Jeepneys (Initao)– P 15 Jeepneys(Balo-I, Kausw.) – P10	Official Receipt
4	Present receipt for checking on stop over	Verify trip through official receipt/trip ticket	1 minute	Stop over checker	-	-
<b>END OF TRANSACTION</b>						

