

CITY ENGINEER'S OFFICE

Seminary Road, Brgy. Del Carmen, Iligan City, 9200

Tel.: (063) 221-4645 / 221-4638 email : ceo_iligan@yahoo.com

Frontline service : **PROVIDE ASSISTANCE FOR ROAD RIGHT-OF-WAY CONFLICTS**

Schedule of Availability of Service : 8:00AM-5:00 PM Daily (No noon break) excluding Saturdays, Sundays and Holidays.
On Mondays provision of services starts after flag raising

Who may Avail of the Service : Barangay and residents of Iligan City.

What are the Requirements : Letter request addressed to the City Engineer

Duration : 3 hours and 9 mins.

How to Avail of the Service :

STEP	APPLICANT/CLIENT	SERVICES PROVIDER	DURATION OF ACTIVITY UNDER NORMAL CIRCUMSTANCES	PERSON IN CHARGE	FEES	FORM/S
1	Submit letter request to the City Engineer	Receive letter request from the City Engineer	3 mins.	Admin. Assistant		
		Inform client/barangay official for schedule of inspection	3 mins.	Admin. Assistant		
		Conduct on-site inspection, verification, review and evaluate	3 hours	Road Right-of-Way Sect. Head and Admin. Asst.		
		Submit inspection report to the City Engineer	3 mins.	Admin. Assistant		
END OF TRANSACTION						