

# ECONOMIC ENTERPRISE DEVELOPMENT AND MANAGEMENT OFFICE

Fish Landing, Tambacan, Iligan City

TEL. NOS. (063) 223-9035,(063) 221-1347, (063) 223-9939 , email : [eedmoiligan@gmail.com](mailto:eedmoiligan@gmail.com)

<b>Frontline Services</b>	:	<b>PROVISION OF SPACE FOR ENTRANCE OF FISH DEALERS</b>
<b>Schedule of Availability of Service</b>	:	Monday-Sunday 4:00 A.M – 10:00 A.M.
<b>Who May Avail of the Service</b>	:	General Public
<b>What are the requirements</b>	:	1. High volume supply of different variety of fish 2. Registration of Fish Truck and its Owner

**Duration : 42 minutes**

## How To Avail The Service :

STEP	APPLICANT/ CLIENT	SERVICE PROVIDER	DURATION	PERSON IN CHARGE	FEES	FORM
1	Register the Plate Number of Fish Truck and the name of its Owner	Record the Plate Number of the Fish Truck and its Owner	2 minutes	Receiving clerk	-	-
2	Allow the billing clerk to count the “banyeras” and weigh the big fishes for every Fish Truck	Count the number of “banyeras” for small fishes and weigh the big fishes for every Fish Truck	30 minutes per Fish Truck	Billing Clerk	-	Record book
3	Receive the Billing Statement	Issue the billing statement	2 minutes	Billing Clerk	-	Billing Statement
4	Pay the total amount of fish tax	Issue Official Receipt for the payment of fish tax	3 minutes	Revenue Collector	0.12/kilo	Official Receipt
5	Present Official Receipt to billing clerk for recording	Record the payment in the Assessment Entrance Fee/Billing Statement Form	5 minutes	Billing Clerk		Record book
<b>END OF TRANSACTION</b>						

