

OFFICE OF THE CITY VETERINARIAN
Slaughterhouse Complex, Merila, Ubaldo D. Laya, Iligan City
TEL. NO. (063) 221-6752 email : ctveterinary@gmail.com

Frontline Service : PROVISION OF RABIES VACCINATION (WALK-IN)

Availability of the Service : 8:00AM-5:00 PM Daily (No noon break) excluding Saturdays, Sundays and Holidays.
 On Mondays provision of services starts after flag raising

Who May Avail of The Service : Pet Owner's in Iligan City

What are the Requirements : Pets must be at least (3) three months old;
 Pet must be apparently healthy and has not bitten or
 licked wound in the past (2) weeks; Recent Vaccination Certificate (if there is any)

Duration : 8 minutes

How to Avail of the Service:

Step	Client	Service Provider	Duration of Activity	Person in Charge	Fees	Forms
1.	Present the animal for evaluation and give relevant information	Record the vital information as to owner's name, address, sex, breed, color and age of the animal	2 min	Josephine Iglupas		Vaccination Form
2.	Wait while the staff record the vital data and prepare the vaccination card	Prepare the Vaccination Card/certificate	2 min	Josephine Iglupas		Vaccination Card
3	Pay the registration fee and claim the official receipt	Issue official receipt	1 min	Deputized Collector	P100.00	Official Receipt
4	Present pet/s for actual vaccination	Vaccinate the pet	1 min	Veterinarian/vaccinator		
5	Claim the pet/s vaccination card and tag	Give the vaccination card		Veterinarian/vaccinator		Vaccination card
6	Received advise regarding post vaccination care and pet ownership	Give instructions regarding post vaccination care & pet ownership	2 min	Veterinarian/vaccinator		
End of Transaction						