

# ILIGAN CITY WATERWORKS SYSTEM

Lluch Park Street, Doña Juana Subd., Pala-o, Iligan City, 9200

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**Frontline Service** : **WATER SUPPLY IMPROVEMENT ENGINEERING AND PROGRAMMING SERVICES**

**Schedule of Availability of Service** : 8:00AM-5:00 PM Daily (No noon break) excluding Saturdays, Sundays and Holidays.  
On Mondays provision of services starts after flag raising

**Who May Avail Of The Service** : **City / Barangay Officials**  
**Concessionaires**

**What Are The Requirements** : **Letter Request**  
**Barangay Resolution**  
**Budget Allocation**  
**Road Right of Way**  
**Lot Title Certificate**  
**Deed of Donation**

**DURATION** : 692 hrs & 10 mins

## HOW TO AVAIL OF THE SERVICE:

STEP	CLIENT	SERVICE PROVIDER	DURATION OF ACTIVITY UNDER NORMAL CIRCUMSTANCES	PERSON INCHARGE	FEES	FROM
1	a. City/Barangay Officials enters the office b. City/Barangay Officials send letter of request	Received and Interview the client for type of service / Recording	5 mins.	PACD Officer	N/A	Letter Logbook
		Problem identification of request to be discuss with City Brgy. Official and Engr. Jaime C. Sato	1 hour	- City Waterworks Manager - Engr. Jaime C. Sato		
		Recording to logbook of barangay request	5 mins.	Fernanie C. Reuyan		
		Meeting with Staff Engineers and survey group	1 hour	Engr. Jaime C. Sato		-

**How to avail the service -**

**WATER SUPPLY IMPROVEMENT ENGINEERING AND PROGRAMMING SERVICES**

Step	Applicant / Client	Service Provider	Duration of Activity	Person in Charge	Fees	Form
		Conduct actual survey/data gathering	15 days	Edward Castillo, Frederick C. Isek, Joel L. Andot, Michelle C. Sarillana	N/A	Actual site inspection
		Preparation of Business Case a.) Feasibility Study a.1 less than 100K - 500K a.2 more than 500K - 1M a.3 more than 1M - 5M a.4 more than 5M - 500M a.5 more than 500M  b.) Risk Management Plan b.1 less than 100K - 500K b.2 more than 500K - 1M b.3 more than 1M - 5M b.4 more than 5M - 500M b.5 more than 500M	10 working days			
		c.) Alternative Solutions Preparation of Business Case (100K)				
		Evaluation and Approval of Business Case (Selection of Best Solution)	1 day	- City Waterworks Manager		
		Submission of Propose Funding of Project	30 working days	- Engr. Jaime C. Sato - City Waterworks Manager		

**How to avail the service -**

**WATER SUPPLY IMPROVEMENT ENGINEERING AND PROGRAMMING SERVICES**

Step	Applicant / Client	Service Provider	Duration of Activity	Person in Charge	Fees	Form
		Preparation of Detailed Engineering and Program of Works to include but is not limited to the following: Surveys Conduct of Stakeholders Forum Negotiation of ROW Drawings, Estimates/Bill of Materials, Manpower Schedule Project Duration Equipment Utilization	30 working days (depends the gravity of the project proposal)	Engr. Jaime C. Sato Edward Castillo, Frederick C. Isek, Joel L. Andot, Michelle C. Sarillana		
		Estimate Project Management Team a.1 less than 100K - 500K a.2 more than 500K - 1M a.3 more than 1M - 5M a.4 more than 5M - 500M a.5 more than 500M				
		Evaluation and Approval of Program of Works	1 day	- Engr. Jaime C. Sato - City Waterworks Manager		
<b>END OF TRANSACTION</b>						