

CITY SOCIAL WELFARE & DEVELOPMENT OFFICE

CSWD Main Office, Saray, Iligan City
Tel.: (063) 221-2488 / 221-1736

Frontline Service	:	CHILD WELFARE PROGRAM - RESCUE OF CHILD VICTIMS OF VARIOUS FORMS OF ABUSE
Schedule of Availability of Service	:	Every day (whenever an incident is reported)
Where	:	CSWD Main Office, Saray, Iligan City
Who may Avail of the Services	:	Child victims of trafficking, pornography and all other forms of abuse
What are the Requirements	:	1) Police blotter 2) Birth certificate 3) Medical Examination

Duration : Table of duration for each activity



How to avail of the Services:

**CHILD WELFARE PROGRAM -
RESCUE OF CHILD VICTIMS OF VARIOUS FORMS OF ABUSE**

Step	Applicant/Client	Service Provider	Duration of Activity under normal circumstances	Person In charge	Fees	Forms/Documents/ Materials Needed		
1.	Concerned citizen reports personally a child abuse case or reports through telephone call at telephone no. 221-1736 and 221-2428	- Receive report and ask pertinent data eg location of the victim, who the perpetrator is	10 mins	Jocelyn P. Magumpara Funjifrias R. Sacan Evelia C. Sumile Jennifer H. Hora Mary Joy Li. Lacuna	None	Log book		
		- Contact and coordinate with law enforcers and barangay officials for the rescue operation	5 mins for each call					
		- Rescue team proceeds to the area	4 hours				Logbook	
2.	Client is rescued	Bring client for safekeeping at the WCC	4 hours					
3.	Client is brought to the WCC	Provision of comfort and basic needs of victim	2 hours					Admission slip
		Interview client and conduct orientation of WCC Center policies	1 hour					Intake Sheet Pre Assessment Form Center Manual of Operation Referral letter
4.	Submits for medical check-up	Accompany client to CHO for medical examination	2 hours					
5.	Executes affidavit at PNP precinct	Accompany client to PNP precinct	1 hour					
6.	Returns to WCC for center-based services	Provide Psychosocial intervention and center-based services Prepare family and community for client reintegration	6 months to 1 year	Evelia C. Sumile Maria Felma M. Mamhot		Social Case Study Report Assessment/Progress Report Evaluation and Terminal Report		
7.	Client returns home	Endorse client to family and barangay	1 hour			Discharge slip Endorsement slip		
End of Transaction								