

CITY SOCIAL WELFARE & DEVELOPMENT OFFICE

CSWD Main Office, Saray, Iligan City
Tel.: (063) 221-2488 / 224-1156

Frontline Service : PERSONS WITH DISABILITIES WELFARE PROGRAM - SPECIAL SOCIAL SERVICES FOR PWDs

Schedule of Availability of Service : 8:00AM-5:00 PM Daily (No noon break) excluding Saturdays, Sundays and Holidays.
On Mondays provision of services starts after flag raising

Where : SC/PWD Program Office, CSWD Main Office, Saray, Iligan City

Who may Avail of the Services : Persons with Disabilities

What are the Requirements : 1) 1 copy full body picture
2) Medical certificate on the type of disability
3) Barangay. Certificate of Indigency



Duration : 15 minutes

How to avail of the Services:

Step	Applicant/Client	Service Provider	Duration of Activity under normal circumstances	Person In Charge	Fees	Forms/Documents/ Materials Needed
1.	Client seeks help for the acquisition of a PWD ID and Purchase booklet	Interview and advise client to secure requirements	10 mins.	Leonida P. Lluisma Nilda P. Onque	None	General Intake Sheet Check list of Requirements
2.	Proceeds to the Office of the SP Chairperson for the Welfare of PWDs	Guide client in filling out registration form	5 mins.			Referral Form
End of Transaction						