

CITY SOCIAL WELFARE & DEVELOPMENT OFFICE

CSWD Main Office, Saray, Iligan City

Tel.: (063) 221-2488 / 222-3417

Frontline Service : **SENIOR CITIZENS/ELDERLY PERSONS WELFARE PROGRAM
SPECIAL SOCIAL SERVICES FOR SENIOR CITIZENS**

Schedule of Availability of Service : 8:00AM-5:00PM Daily (No noon break) excluding Saturdays, Sundays and Holidays.
On Mondays provision of services starts after flag raising

Where : SC/PWD Program Office, CSWD Main Office, Saray, Iligan City

Who may Avail of the Services : Senior citizen/elderly person, 60 years old and above, a Filipino Citizen and a resident of Iligan City for at least six (6) months

What are the Requirements : 1) 2 copies 1x1 picture
2) Barangay Certificate of Residency

Duration : 15 minutes

How to avail of the Services:

Step	Applicant/Client	Service Provider	Duration of Activity under normal circumstances	Person In Charge	Fees	Forms/Documents/ Materials Needed
1.	Client seeks help for the acquisition of SC ID	Interview and advise client to secure requirements	10 mins.	Leonida P. Lluisma Nilda P. Onque	None	General Intake Sheet Checklist of Requirements
2.	Proceeds to OSCA	Guide client filling out registration form at OSCA	5 mins.			Referral Form
End of Transaction						