

CITY SOCIAL WELFARE & DEVELOPMENT OFFICE

CSWD Main Office, Saray, Iligan City
Tel.: (063) 221-2488 / 224-5700

Frontline line Service : **WOMEN'S WELFARE PROGRAM
PROTECTIVE SERVICE FOR ABUSED WOMEN (VAWC)**

Schedule of Availability of Service : 8:00AM-5:00PM Daily (No noon break) excluding Saturdays, Sundays and Holidays.
On Mondays provision of services starts after flag raising

Where : Women Welfare Program Office -CSWD Main Office., Saray, Iligan City

Who may Avail of the Services : Abused and trafficked women

What are the Requirements : Police Blotter

Duration : 1 hour and 10 minutes

How to avail of the Services for Walk-in Clients

Step	Applicant/Client	Service Provider	Duration of Activity under normal circumstances	Person In charge	Fees	Forms/Documents/ Materials Needed
1.	Abused woman seeks help	- Interview and assess client's needs	1 hour	Eva Dela Cruz Rebecca Guarin Gina Cabanlit	None	General Intake Sheet Log book
2.	Proceeds to agency concerned	Make referral to agency/office concerned: - CHO/Medico Legal for medical certificate -CHO/Dr. Sage for psychological assessment - Court for economic support for T/PPO - Barangay for BPO	10 minutes		None	Referral Letter
		Advise client to return for other support social services			None	
End of Transaction						