

SR 5/14/20

# PURCHASE ORDER

City Government of Iligan

Agency / Procuring Entity

Supplier	: GLEN ENTERPRISES	P.O. No.	: CMO(HRO)-21-002 OS (S)
Address	: Mahayahay, Iligan City	Date	: APRIL 5, 2020
E-mail Address	:	Mode of	
Telephone No.	: 09751105369	Procurement	: SHOPPING
TIN	:		

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery	: CGSO	Delivery Term	: 10 calendar days upon receipt of Purchase Order
Date of Delivery	:	Payment Term	:

STOCK NO.	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
1	lot	Procurement of Office Supplies XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX (Please see attached Annex A)	1	PHP 12,495.00	PHP 12,495.00
		For the use of CMO-House & Resettlement Office, this city.			

(Total Amount in Words) PHP 12,495.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

4/10/20

Very truly yours,

*[Signature]*  
**CELSO G. REGENCIA**  
 City Mayor

Conforme:

Signature over printed name of Supplier

Date

Funds Available:

*[Signature]*  
**MA. ARWINA N. ABARCA**  
 Assistant City Accountant  
 OIC-City Accountant

ALOBS No. : 6541-2021-3-07  
 Amount : 12,495-

**GENERAL FUND**

NOTE: This serves as Notice of Award and Contract once conformed within Ten (10) Days, by the supplier.

