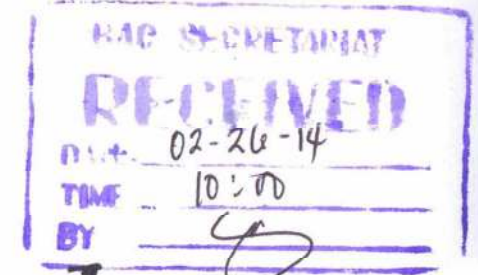


**ANNUAL PROCUREMENT PLAN  
(Year 2014)**



**2. OTHER ALLOCATIONS FOR MAINTENANCE AND OTHER OPERATING EXPENSES**

OFFICE: RTC, Branch ~~02~~, Iligan City

Item No	Description	Estimated Budget Costs	Procurement Schedule							
			1 <sup>st</sup> Quarter		2 <sup>nd</sup> Quarter		3 <sup>rd</sup> Quarter		4 <sup>th</sup> Quarter	
			Quantity	Cost	Quantity	Cost	Quantity	Cost	Quantity	Cost
1	Traveling Expenses	P15,000.00		3,750		3,750		3,750		3,750
2	Office Supplies Expenses	3,600.00		900		900		900		900
	-Bond Paper, long	2,760.00 (12 rms)	3 rms.	690	3 rms.	690	3 rms.	690	3 rms.	690
	-Bond Paper, short	840.00 (4 rms)	1 rm.	210	1 rm.	210	1 rm.	210	1 rm.	210
3	Other Maintenance and Operating Expenses	1,956.00		489		489		489		489
4	Financial Incentive Allowance	60,000.00		15,000		15,000		15,000		15,000
5	Telephone Expenses	6,900.00		1,725		1,725		1,725		1,725

Prepared by:

Recommended by:

Approved by:

*mylene*  
**ATTY. MYLENE MAE F. GANOB**  
*Clerk of Court V*

*ANISAH*  
**HON. ANISAH B. AMANODIN-UMPA**  
*Presiding Judge*

*Melchor S. Alquizola*  
**MELCHOR S. ALQUIZOLA**  
**CITY GOV. DEPT. HEAD II**

